

# MIDWEST DEAF LADIES GOLF ASSOCIATION

## BY-LAWS

### **ARTICLE I: NAME**

The name of this association shall be the Midwest Deaf Ladies Golf Association (M.D.L.G.A.)

### **ARTICLE II: PURPOSE**

The purpose of this Association is to promote an interest in the sport of golf among the deaf and hard of hearing women and to sponsor a tournament in the United States in conjunction with Midwest Deaf Ladies Association to be held the month of August. The tournament for M.D.L.G.A. shall last three days with nine holes per day (a total of 27 holes) for one group and eighteen holes per day (a total of 54 holes) for another group.

### **ARTICLE III: MEMBERSHIP**

**Section 1:** The membership of this Association shall be open to any deaf and hard of hearing women golfers at least 18 years old.

**Section 2:** The annual membership dues for either new or connective member shall be at least twenty (20) dollars.

### **ARTICLE IV: MEMBERS**

**Section 1:** All members shall have the privilege to vote.

**Section 2:** Any member can run any office.

**Section 3:** Any member can be appointed to serve on any committee.

### **ARTICLE V: OFFICERS**

**Section 1:** The Executive Board of this association shall consist of five people: President, Secretary-Treasurer and the Law Chairperson, the Hall of Fame Chairperson and the Host Chairperson.

**Section 2:** The President shall be elected by ballot for the term of two years at the annual meeting of odd-numbered year. Her term shall begin on January 1<sup>st</sup> of the following year.

**Section 3:** The Secretary-Treasurer shall be elected by ballot for the term of two years at the annual meeting of even-numbered year. Her term shall begin at January 1<sup>st</sup> of the following year.

**Section 4:** A Trustee who will serve a three-year term shall be elected at each annual meeting. (There are to be three Trustees at all times, each trustee serves a three-year term.)

### **ARTICLE VI: DUTIES OF THE OFFICERS**

#### **Section 1: The President shall:**

- a. Appoint the Law Chairperson, the Hall of Fame Chairperson and the Historian for the term of one year. Their terms shall begin January 1<sup>st</sup>.
- b. Preside at all the meetings.
- c. Preside at the board meetings before the annual general meeting.
- d. Make sure there is a chairperson for the assigned tournament.
- e. Oversee all officers' responsibilities and approve the minutes before each meeting.

#### **Section 2: The Secretary-Treasurer shall:**

- a. Take minutes at each meeting.
- b. Prepare a roll call of members and initiate a roll call when necessary or at the request of the President.
- c. Prepare the copies of the minutes of the previous Executive Board meeting for the Executive Board members before the next general meeting.
- d. Send a copy of the minutes of the general meeting to the President for her approval within 30 days of the meeting. After the President has approved the minutes, a copy will be send to the Law Chairperson.
- e. Keep a record of proceedings of the meetings.
- f. Keep an account of the money credits and property of any and every nature of this Association, which shall come into her hands.
- g. Keep an accurate account of the monies received and disbursed.
- h. See that all registration fees go to the Host City. These fees are also required from non-golfers if they plan to attend luncheon and/or banquet.
- i. Deposit all monies in a bank of her city of residence. The bank cards for the savings and checking accounts for all monies shall have the signatures of three officers: the President, the Secretary-Treasurer and the Law Chairperson. The signatures of two of the three officers are needed for withdrawal purposes.

# MIDWEST DEAF LADIES GOLF ASSOCIATION

## BY-LAWS

- j. Mail the copies of the financial report to the elected Trustees on the first week of March of the current year. The report shall include financial records from January 1<sup>st</sup> to December 31<sup>st</sup> of the previous year.
- k. Have her financial report from January 1<sup>st</sup> to December 31<sup>st</sup> of the previous year audited by the elected Trustees.
- l. Prepare and mail the newsletter twice a year (after the tournament and before the next tournament).
- m. Mail the entry forms with hotel reservation cards and flyers to all members in good standing as well as to ex-members from the past two years.
- n. Disburse the prize money on the evening of the banquet.
- o. Shall include her return address in all correspondence she mails.

### **Section 3: The Law Chairperson shall:**

- a. Record the new and revised by-laws as submitted by the members.
- b. Perform the duties of the President in the event of that officer's absence.
- c. Provide a copy of the golf rules to each member at least one day before the tournament.

### **Section 4: The Hall of Fame Chairperson shall:**

- a. Be in charge of the Hall of Fame Committee meeting.
- b. Mail nomination forms to the members of Hall of Fame Committee three months prior to each tournament.
- c. Make a report of any contributions to benefit the Hall of Fame at each Executive Board meetings.

### **Section 5: The three Trustees shall:**

- a. Meet with Secretary-Treasurer to audit the financial report before the general meeting prior to the tournament. Two or three Trustees are required to sign the financial reports before the reports are brought up in the Board or General meeting. In case only one Trustee shows up, the President has the authority to appoint a pro-term Trustee for that year.
- b. Help to keep scores if needed.
- c. Help the local committee set up the final scores before the banquet.

### **Section 6: The Historian shall:**

- a. Take pictures and record daily activities during the tournament.
- b. Keep documents, records and pictures belonging to the Association.
- c. Make sure that all completed albums are sent to the Gallaudet University Library for the Deaf Collection.

## **ARTICLE VII: COMPENSATIONS AND EXPENSES**

### **Section 1: Expenses for lodging:**

- a. The Secretary-Treasurer shall be compensated two hundred (200) dollars.
- b. The President shall be compensated one hundred (100) dollars.
- c. The Law Chairperson shall be compensated one hundred (100) dollars.

**Section 2:** The Secretary-Treasurer shall receive the sum of one hundred (100) dollars for her services each year.

**Section 3:** The Hall of Fame Chairperson shall be compensated twenty-five (25) dollars for her services, plus her expenses each year.

**Section 4:** The Historian shall be compensated twenty-five (25) dollars for her services, plus her expenses each year.

**Section 5:** The Trustees shall be compensated twenty-five (25) dollars each after audit.

**Section 6:** The M.L.D.G.A. shall pay for the banquet tickets for the three (3) Trustees who have fulfilled their assigned obligations of the tournament.

**Section 7:** These funds above shall be drawn from the M.D.L.G.A. General Fund.

## **ARTICLE VIII: MEETINGS**

**Section 1:** The Board of Trustees and Board meeting shall be held on Monday afternoon. Golf rules and general meeting shall follow in the evening of the same day.

**Section 2:** It is required that we have 2/3 of quorum for vote in the general meeting.

# MIDWEST DEAF LADIES GOLF ASSOCIATION

## BY-LAWS

### **ARTICLE IX: TOURNAMENT CITY**

#### **HOST CITY**

- Section 1:** The Host Local Committee shall select a Local Chairperson to observe the prompt preparations for the forthcoming tournament.
- Section 2:** The host city, with the approval of the Executive Board, shall plan, execute and carry out the tournament and solicit donations for all golf events.
- Section 3:** The M.D.L.G.A. officers shall make their own hotel reservation.
- Section 4:** The host city shall give a full accounting of all monies collected and expended for the tournament.
- Section 5:** Next Host Chairperson shall be present to observe the week along with luncheon time in order to be prepared for tournament the following year. In case of her absence, a representative will take her place.
- Section 6:** The host city shall receive registration fees from M.D.L.G.A. Secretary-Treasurer.
- Section 7:** The host city shall set up the final scores with the Trustees on the last day of the tournament before the banquet.
- Section 8:** The host city shall provide 10 plaques in all. These are to be awarded to the winners in each group (9 holes and 18 holes) of the Champion Flight, First Flight, and Senior Champion (60 years old and older who have participated in the tournament); and to the two State Team Champions in each group who earned the lowest scores in the group.
- Section 9:** Limitation of one trophy shall be awarded to each golfer with the exception of the state team golfers.
- Section 10:** The cash prizes from the donation of the host city shall be awarded for the last day of the tournament to the winners of the Champion Flight and First Flight in each group (9 holes and 18 holes) according to their scores. The host city's contribution toward the prizes shall be divided equally among all players. Whether a player participated in a 9-hole group or 18-hole group shall not be a factor in this equal distribution.  
(Example: A host city's contribution toward the prizes is \$2,000. The 30 players in the 9 holes group receive \$1,100.00 and the 20 players in the 18 holes group receive \$900.00. These funds are further divided according to top prizes, etc.)
- Section 11:** The host city will provide the complementary banquet tickets to each member of the Executive Board.

#### **M.L.D.G.A.**

- Section 1:** In regard of golfers or non-golfers, the registration fee of eight (8) dollars per golfer is made out to the Host City Committee through the M.D.L.G.A. Treasurer.
- Section 2:** The Executive Board and two representatives, selected by President, shall determine any amount of the cash prizes for first two days of the tournament, (one for the 9-hole group and one for the 18-hole group).
- Section 3:** Cash prizes from the fees shall be awarded to the winners of the Champion Flight and First Flight in each group (9 holes and 18 holes) according to their total scores for the first two tournament days.
- Section 4:** The M.D.L.G.A shall pay the cost of engravings for the traveling plaques for each group.
- Section 5:** There shall be cash prizes from the M.D.L.G.A. General Fund for the longest drive, closest to pin and fewest putts winner in each group (9 holes and 18 holes). The prizes shall be \$25 each.

### **ARTICLE X: HALL OF FAME**

- Section 1:** The purpose of the Hall of Fame is to honor the outstanding deaf golfers and deaf golf leaders who have made exceptional contributions to the sport of golf in this Association.
- Section 2:** The Hall of Fame Committee of this Association shall be:  
The Hall of Fame Chairperson, the President, the Secretary-Treasurer, the Law Chairperson and three Hall of Fame members.
- Section 3:** The Hall of Fame Chairperson shall select the three Hall of Fame members.

# MIDWEST DEAF LADIES GOLF ASSOCIATION

## BY-LAWS

- Section 4:** The voting by the Hall of Fame Committee shall be on a five, three, one (5-3-1) basis with the first preference receiving five votes, second preference three votes and third preference one vote. Each member of the Committee shall have one vote. Balloting shall be held during the final month before the tournament. The candidate receiving a majority of votes shall be inducted into the Hall of Fame. No more than one individual (deaf golfer or deaf golf leader) shall be inducted each year.
- Section 5:** Golfer selected for the Hall of Fame is based on the following criteria:
- Participate in eight (8) consecutive M.D.L.G.A. years.
  - Participate in five (5) consecutive M.D.L.G.A. years for officer, trustee, host chairperson, champion, and runner-up.
  - Written remarks of the person nominating after meeting the criteria above a. or b.
  - A golfer who is absent due to unforeseen situations (illness and/or accident) within consecutive year shall eligible after meeting the criteria above a. or b.
- Section 6:** Any candidate who is elected to the Hall of Fame shall receive a plaque in recognition of the honor. A shirt with logo will be included. A recent photo of the newly elected member shall be requested.
- Section 7:** The names of the persons inducted into the Hall of Fame shall be printed in the program book by the host city.
- Section 8:** The Hall of Fame winners shall wear polo shirts with the logo on the left side at the general/board meeting to be recognized.
- Section 9:** Special awards and consideration of old timers should be left to the discretion of the Hall of Fame committee members.

## **ARTICLE XI: MISCELLANEOUS**

- Section 1:** After the deadline of entry or at door, there will be fifteen (15.00) dollars fine regardless.
- Section 2:** Golfers shall be divided into two groups; those choosing to play 9 holes or 18 holes per day. Each group shall be lined up as follows:
- On the first day, the golfers with low and high averages shall be mixed.
  - On the second day, the golfers shall be divided into the flights according to averages.
  - On the third day, the golfers shall again be divided into two flights (Champion and First) with any necessary rearranging and with the approval of the Executive Board.
- Section 3:** The maximum strokes for Par 3, Par 4, and Par 5 are to be double to 6, 8, and 10 respectively in each round of the tournament (1<sup>st</sup>, 2<sup>nd</sup>, and final round). If a golfer fails to finish the hole within the "double" par, she must pick her ball up and add an extra stroke, and as for the number of putts, it shall be counted as four (4). For example:
- Par 3 X 2 = 6, add 1 to make 7 strokes and four putts (7/4).
  - Par 4 X 2 = 8, add 1 to make 9 strokes and four putts (9/4).
  - Par 5 X 2 = 10, add 1 to make 11 strokes and four putts (11/4).
- Section 4:** In case of the sudden death playoff:
- The Host City or Executive Board representatives shall accompany the golfers to certain hole(s) to play and they keep the scores for the golfers.
  - Due to bad weather and/or the time not permitted, the winner shall be determined by the lowest score on the toughest hole, based on the ladies handicap system and selected by the pro manager after the round is done or stopped.
- Section 5:** All golfers should wear proper attires for golf. Halters, tank tops, short shorts or bathing suits are not allowed.
- Section 6:** Pagers and cell phones must be turned off on the golf course.
- Section 7:** Any golfer who hits a hole-in-one during the tournament shall be awarded \$50.00. The prize shall be taken out of the M.D.L.G.A. General Fund.
- Section 8:** Any regular golfer who brings two new golfers to play in the tournament shall receive a bonus of twenty five (25) dollars. If more than two, she can bring two more to make four and she would get fifty (50) dollars. The bonus money will be drawn out of M.D.L.G.A. General Fund.

# MIDWEST DEAF LADIES GOLF ASSOCIATION

## BY-LAWS

### **ARTICLE XII: DISSOLUTION**

In event that the M.D.L.G.A. dissolves, all monies in the General Fund shall be assigned to the Midwest Deaf Golf Association (M.D.G.A.). If the M.D.G.A. is about to be dissolved, then all monies shall be distributed to the Deaf Seniors of America (D.S.A.).

### ORDER OF BUSINESS

- a) Roll Call
- b) Introduction of new members
- c) Reading of minutes
- d) Financial Report
- e) Reports of officers in order
- f) Correspondence
- g) Unfinished business
- h) New business
- i) Election of new officers
- j) Selection of committees
- k) Adjournment
- l) Oath of new officers

As revised and amended August 1, 2005  
Lauri Ponikiewski, Law Chairperson

### **\*\* PLEDGE FOR NEW OFFICERS \*\***

I solemnly pledge my honor that I will, to the best of my ability, fulfill the duties of the office to which I have been elected in accordance with the constitution and bylaws.